

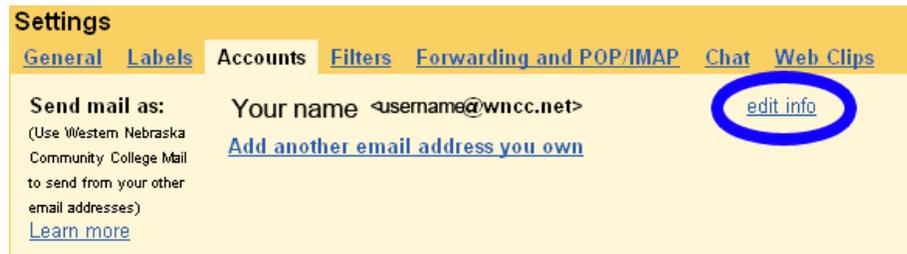
How to set your Gmail reply-to address

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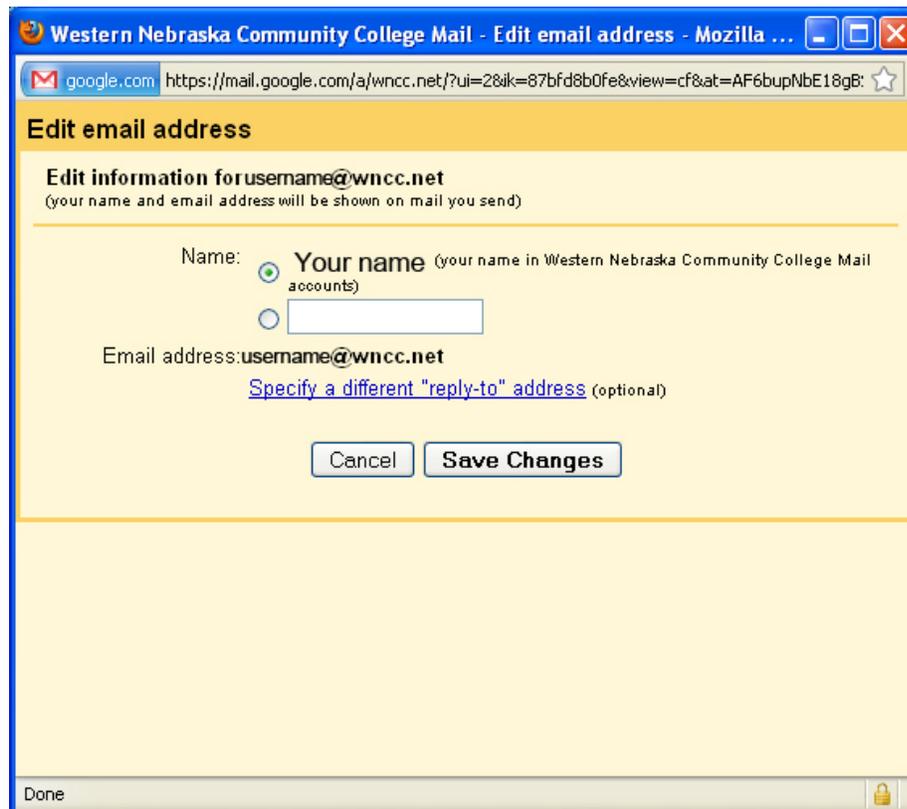
In your WNCC Gmail, click on Settings in the top right corner.



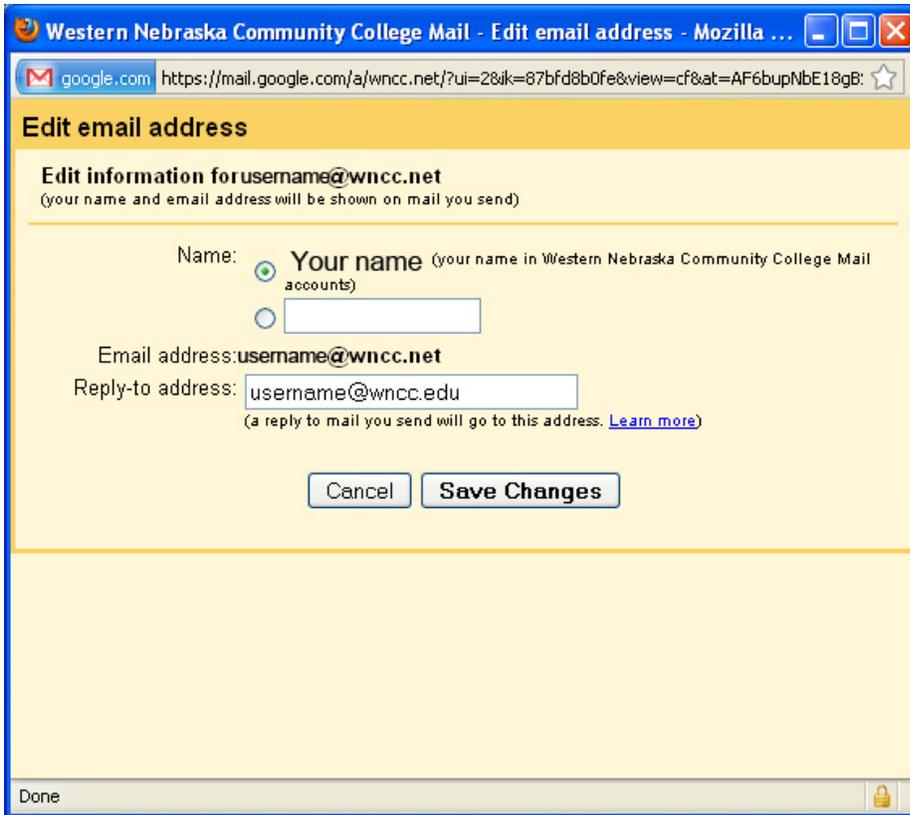
In the Settings area, select the Accounts tab.



From the Accounts tab, select the edit info link in the Send mail as section.



From the Edit Info area, you will need to "specify a different reply-to address."



Click on this link and it will reveal an area where you can specify your @wncc.edu address rather than @wncc.net. Just type in your email as it is listed above, but change .net to .edu. Then click Save Changes.

Now, when you send email from your WNCC Gmail account, it will be shown as yourname@wncc.edu, rather than yourname@wncc.net